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**Federal State Autonomous Educational Institution of Higher Education**

**PEOPLES' FRIENDSHIP UNIVERSITY OF RUSSIA**

**named after Patrice Lumumba  
RUDN University**

**Faculty of Humanities and Social Sciences**

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educational division (faculty/institute/academy) as higher education programme developer

## **INTERNSHIP SYLLABUS**

**Professional practice**

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(internship title)

**Internship**

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(internship type)

**Recommended by the Didactic Council for the Education Field:**

**41.04.04 Political Science**

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(specialty type and code)

**Practical training is carried out as part of the professional educational program of higher education:**

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Political Science, Political Institutions and Values

**2023**

## 1. INTERNSHIP GOAL(s)

The goal of the Internship is to develop the skills, knowledge, and skills of future Political Science Master alumni, to consolidate the universal, general professional and professional competencies obtained as a result of mastering the educational program; to develop the skills for independent work of political science students, creative initiative in the field of political research and analysis to solve specific scientific and practical problems, professional activity in the production team, acquisition of skills in analytical work, preparation of scientific reports and recommendations.

## 2. REQUIREMENTS FOR LEARNING OUTCOMES

The internship implementation is aimed at the formation of the following competencies:

*Table 2.1. List of competences that students acquire during the internship.*

<b>Competence code</b>	<b>Competence descriptor</b>	<b>Competence formation indicators</b> (within this course)
GC-1	The ability to carry out a critical analysis of problematic situations based on a systematic approach, to develop a strategy of action.	GC-1.1. Analyzes the task, highlighting its basic components
		GC-1.2. Defines and ranks the information required to solve the task
		GC-1.3. Analyzes the ways to solve problems of a philosophical, moral, and personal nature based on the use of basic philosophical ideas and categories in their historical development and socio-cultural context
GC-2	The ability to manage a project at all stages of its life cycle	GC-2.1. Formulates a problem, the solution of which is directly related to the achievement of the project goal
		GC-2.2. Analyzes the schedule for the implementation of the project as a whole and chooses the best way to solve the tasks set, based on current legal norms and available resources and limitations
GC-3	The ability to organize and manage the work of the team, developing a team strategy to achieve the set goal	GC-3.1. Formulates and takes into account in its activities the peculiarities of the behavior of groups of people, identified depending on the goal set
		GC-3.2. Analyzes the possible consequences of personal actions and plans his actions to achieve a given result

GC-4	The ability to apply modern communication technologies in the official language of the Russian Federation and a foreign language(s) for academic and professional interaction.	GC-4.1. Searches for the necessary information to solve standard communication tasks in Russian and foreign languages
		GC-4.2. Uses dialogue for cooperation in academic communication, taking into account the personality of the interlocutors, their communication and speech strategies and tactics, the degree of formality of the situation
		GC-4.3. Forms and argues his own assessment of the main ideas of the participants in the dialogue (discussion) in accordance with the needs of joint activities
GC-5	The ability to analyze and take into account the diversity of cultures in the process of intercultural interaction	GC-5.1. Finds and uses information about cultural characteristics and traditions of various social groups in social and professional communication
		GC-5.2. Collects information on a given topic, taking into account the ethnic groups and faiths that are most widely represented at the points of the study
		GC-5.3. Adheres to the principles of non-discriminatory interaction in personal and mass communication to fulfill professional tasks and strengthen social integration
GC-6	The ability to identify and implement the priorities of his own activities and ways to improve them based on self-assessment.	GC-6.1. Analyzes his own resources and their limits (personal, situational, temporary, etc.) for the successful completion of the task
		GC-6.2. Distributes tasks into long-, medium- and short-term ones with justification of relevance and analysis of resources for their implementation.

**- general professional competencies:**

<b>Competence code</b>	<b>Competence descriptor</b>	<b>Competence formation indicators</b> (within this course)
GPC-1	The ability to build professional communication in the official language of the Russian	GPC-1.1. Builds communication with partners based on the goals and situation of communication, identifying and responding appropriately to cultural, linguistic and other features that affect professional communication

	Federation and a foreign language(s) according to the profile of activity in a multicultural environment based on the use of various communication technologies, taking into account the specifics of the business and spiritual culture of Russia and foreign countries.	and dialogue.  GPC-1.2. Uses communicative and mediation technologies, taking into account the specifics of the business and spiritual culture of Russia and foreign countries GPC-1.3. Confidently and systematically formulates his own position on political processes using scientific terminology, both in written and oral form.
GPC-2	The ability to search for and apply promising information and communication technologies and software tools for the complex formulation and solution of professional tasks.	GPC-2.1. Applies modern technologies of information search and systematization to integrate and forecast the development of political processes GPC-2.2. Uses specialized databases and software tools to quickly search for information needed to solve professional tasks
GPC-3	The ability to evaluate, model and predict global, macro-regional, national-state, regional and local political, cultural, socio-economic and socio-political processes based on the application of methods of theoretical and empirical research and applied analysis.	GPC-3.1. Uses theoretical and empirical methods to assess domestic and foreign policy processes at various levels GPC-3.2. Conducts applied analysis of political processes using qualitative and quantitative methods to evaluate and model various political processes. GPC-3.3. Predicts the development of the situation within the framework of solving the main domestic and foreign policy problems, including those affecting the interests of the Russian Federation.
GPC-4	The ability to conduct scientific research in the field of activity, including in interdisciplinary fields, independently formulate scientific hypotheses and innovative ideas, and	GPC-4.1. Conducts scientific research in interdisciplinary fields, including setting goals and objectives, choosing research methods, determining the scientific novelty of the problem under study, confirming the reliability of scientific hypotheses, formulating their own conclusions and recommendations

	verify their reliability.	GPC-4.2. Conducts an expert assessment of political processes and phenomena using methods of political analysis
		GPC-4.3. Analyzes domestic and foreign policy issues and processes while respecting the principle of scientific objectivity
GPC-5	The ability to build a strategy for the promotion of publications on the profile of activity in the media based on the basic principles of media management.	GC-5.1. Independently prepares professionally oriented texts of various genre and stylistic affiliation (article, analytical reference, information and analytical note, review, program note, review, program document, abstract, abstracts to the report, press release, etc.)
		GC-5.2. Evaluates the target audience and editorial policy of print, audiovisual and online media of a socio-political orientation
		GC-5.3. Evaluates the perception of the image of political phenomena and processes formed in the media
GPC-6	The ability to develop and implement organizational and managerial decisions on the profile of his activity.	GPC-6.1. Organizes and participates in the implementation of development programs and strategies
		GPC-6.2. Independently formulates official tasks, defining goals, identifying and using the information necessary for making managerial decisions, evaluates the need for resources, identifies problems, finds alternatives, chooses optimal solutions, evaluates the results and consequences of management decisions
GPC-7	The ability to independently build strategies for presenting the results of his professional activities, including in a public	GPC-7.2. Builds strategies for presenting the results of professional activity, taking into account their specifics and the characteristics of the target audience

	format, based on the selection of appropriate information and communication technologies and information dissemination channels.	GPC-7.2. Builds a convincing argument to achieve the goals of presenting the results of professional activity
GPC-8	The ability to develop proposals and recommendations for conducting applied research and consulting.	GPC-8.1. Develops a program of applied political science research
		GPC-8.2. Independently prepares an analytical note based on the results of applied political science research
GPC-9	The ability to participate in the implementation of basic professional and additional educational programs.	GPC-9.1. Develops and updates (under the guidance of a specialist of a higher qualification level) work programs of training courses, disciplines (modules) of vocational training programs, basic vocational education, and additional education.
		GPC-9.2. Develops and updates (under the guidance of a specialist of a higher qualification level) educational and methodological materials for conducting certain types of training sessions on the taught training courses, disciplines (modules) of vocational training programs, basic vocational education and additional education
GPC-10	The ability to master the tools of working with large amounts of structured and unstructured information, use modern digital methods of processing, analysis, interpretation, and visualization of data in order to solve the tasks of professional and research activities in the field of political science.	GPC-10.1. Uses information and communication technologies and software tools to work with large amounts of information to solve the tasks of professional and research activities in the field of political sciences
		GPC-10.2. Possess modern digital methods of data processing, analysis, interpretation, and visualization.

**- professional competencies:**

Competence code	Competence descriptor	Competence formation indicators (within this course)
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PC-1	The ability to provide analytical support for the development and adoption of political decisions, including using the skills of diagnosis, analysis, forecasting of political processes and problematic situations.	PC-1.1. Carries out analytical monitoring of political processes, develops forecasts for the development of political processes for the long term.
		PC-1.2. Independently develops and prepares analytical materials on domestic and foreign policy issues with the formulation of expert opinions and practical recommendations for officials making political decisions.
		PC-1.3. Developing strategies for the activities of public authorities, non-governmental organizations and commercial structures in the political sphere of society, depending on the specific political situation.

### 3. INTERNSHIP IN HIGHER EDUCATION PROGRAMME STRUCTURE

The internship is a compulsory part of the higher education program.

As part of the Higher Education Academic Programme, students also study other courses and/or practices that contribute to the achievement of the planned learning outcomes of the internship.

*Table 3.1. The list of the higher education programme components that contribute to the achievement of the expected learning outcomes as the internship results.*

Competence code	Competence	Previous Disciplines	Subsequent Disciplines
GC-1	Capable to search, critical analysis of problem situations based on a systematic approach, develop an action strategy.	Contemporary Schools of Thought in Russian and Global Political Science	Undergraduate practice Political Analytics: Possibilities and Implementation
GC-3	Capable to organize and manage the work of the team, developing a team strategy to achieve the goal.	Undergraduate practice Political Analytics: Possibilities and Implementation	Professionally Oriented Foreign Language
GC-5	Capable to analyse and take into account the diversity of cultures in the process of intercultural interaction.	Professionally Oriented Foreign Language	Political Analytics: Possibilities and Implementation
GC-6	Capable to identify and implement the priorities of their own activities and ways to improve it based on self-assessment.	Russia in the Face of Challenges of Global and Regional Development Universal System of Human Rights Protection	Digital Technologies in Public Administration
GPC-1	Capable to build professional communication in the state language of the Russian Federation and	Theory, Methods and Methodologies in Political Science	Digital Technologies in Public Administration

<b>Competence code</b>	<b>Competence</b>	<b>Previous Disciplines</b>	<b>Subsequent Disciplines</b>
	foreign language(s) according to the profile of activity in a multicultural environment based on the use of various communication technologies, taking into account the specifics of the business and spiritual culture of Russia and foreign countries.		
GPC-5	Capable to build a strategy for the promotion of publications on the profile of activity in the media based on the basic principles of media management.	Universal System of Human Rights Protection	Political System of Russia
GPC-6	Capable to develop and implement organizational and managerial decisions on the profile of activity.	International Migration: Political Values and Cultural Aspects	Political stability, international conflicts and state failure
GPC-7	Capable to independently build strategies for presenting the results of his professional activities, including in a public format, based on the selection of appropriate information and communication technologies and channels for disseminating information.	Political System of Russia	China and Russia: Global Powers in the Era of Global Disorder
GPC-9	Capable to participate in the implementation of basic professional and additional educational programs.	Russia and the West: Contexts of Intercultural Communication	Culture and Identity in Russia
GPC-10	Capable to use tools for working with large arrays of structured and unstructured information, use modern digital methods for processing, analysing, interpreting and visualizing data in order to solve the tasks of professional and research activities in the field of political science.	Contemporary Schools of Thought in Russian and Global Political Science	Undergraduate practice Culture and Identity in Russia
PC-1	Capable to provide analytical support for the development and adoption of political decisions, including using the skills of diagnostics, analysis, forecasting of political processes and problem situations.	Political stability, international conflicts and state failure	Political and managerial models in the EU and Russia: levels, forms and mechanisms

#### **4. INTERNSHIP WORKLOAD**



The total workload of the internship is equal to 21 credits.

## 5. THE COURSE MODULES AND CONTENTS

*Table 5.1. The content of the discipline and types of academic activities*

<b>Modules</b>	<b>Contents of the section (topics, types of practical activities)</b>	<b>Hours</b>
Module 1. Preparatory stage.	Acquaintance with the goals and objectives of the practice.	4
	Acquaintance with the requirements and principles of internship.	4
	Safety briefing, fire safety.	4
Module 2. Fulfilment of an individual task in practice.	Acquaintance with the place of internship, the features of the work of the organization. The study of the structure, purpose and tasks set for the organization.	8
	Planning work with the head of the practice. Formation of the schedule.	6
	Study and analysis of the organization's documentation (Charter, regulations, etc.)	12
	Acquaintance with the experience and methods of work of advanced employees of the organization.	12
	Fulfilment of tasks of the head of practice in the framework of practical training.	342
	Participation in solving specific problems, design, analytical work.	326
	Discussion of the work done with the supervisor.	8
Preparation of a practice report		18
Preparation for the defence and defence of the practice report		12
<b>TOTAL</b>		<b>756</b>

## 6. EQUIPMENT AND TECHNOLOGY SUPPORT REQUIREMENTS

The student is provided with a workplace equipped with a computer and other equipment necessary to achieve the goals and objectives of the practice. The place of practice training must comply with sanitary and fire safety standards, as well as safety requirements.

## 7. INTERNSHIP LOCATION AND TIMELINE

The internship can be carried out in the structural divisions of the RUDN University or other organizations whose activities correspond to the training profile.

Conducting a practice training on the basis of an external organization (outside the RUDN University) is carried out on the basis of a student's application and an appropriate agreement, which specifies the terms, place and conditions for conducting a practice in the main organization.

The timing of the practice corresponds to the period specified in the calendar training schedule. The timing of the practice can be adjusted upon agreement with the

Department of Educational Policy and the Department for the organization of internships and employment of students at RUDN University.

## **8. RESOURCES RECOMMENDED FOR INTERNSHIP**

### *Main sources:*

1. Serdyuk, V. S. Guidelines for the preparation of reporting materials on industrial and educational practices: a tutorial / V. S. Serdyuk, E. V. Bakiko, O. A. Kanunnikova; Ministry of Education and Science of Russia, Omsk State Technical University. - Omsk: Omsk State Technical University (OmSTU), 2017. - 163 p.
2. Guidelines for the organization and conduct of internships for students: teaching aid: [16+] / O. N. Pavlova, A. S. Stankevich, D. S. Chivilikhin and others; Saint Petersburg State University of Information Technologies, Mechanics and Optics. - St. Petersburg: ITMO University, 2019. - 47 p.
3. Busov, V. I. Management decisions: a textbook for universities / V. I. Busov. - Moscow: Yurayt Publishing House, 2021. - 254 p.
4. Borshchevsky, G. A. Public relations in the authorities: a textbook and workshop for universities / G. A. Borshchevsky. - Moscow: Yurayt Publishing House, 2021. - 267 p.

### *Optional sources:*

1. Guide to scientometrics: indicators of development of science and technology / edited by M. A. Akaeva. – Ekaterinburg: Publishing house Ural. University press, 2014.
2. Comparative politics: Textbook / edited by O. V. Gaman-Golutvina. – M.: Aspect-press, 2015.
2. Van Eber S. Methodical manual for students and postgraduate students of political science on the preparation of theses. – M., 2007.
3. Shklyar M. F. Bases of scientific researches : study guide / M. F. Shklyar. - 5th ed. - M. : Dashkov and Co., 2014. - 244 p.
4. Democracy and institutions // Gregory V. Votes. Democracy in Russia: Assembly instructions. – St. Petersburg, 2012.
5. Thinking in Print The Uses of Research, Public and Private // Wayne C. Booth, Gregory G. Colomb, Joseph M. Williams. The Craft of Research (3rd ed.). – Chicago & London: The University of Chicago Press, 2008.
6. Votes, G. V., Political science or political analysis // Polit.ru. – 2006. URL: <http://polit.ru/article/2006/05/30/golosov/>.
7. The process of the study” // J. B. Mannheim, R. K. Rich. Political science. Research methods – M.: Whole world. 1997. URL: [http://grachev62.narod.ru/Mr/Mr\\_01.html](http://grachev62.narod.ru/Mr/Mr_01.html).
8. The order of application of disciplinary sanctions for violations of academic norms in writing academic papers in the State University – Higher school of Economics / the Official website of the HSE. URL: [http://www.hse.ru/org/hse/antiplagiat\\_info/plagiat](http://www.hse.ru/org/hse/antiplagiat_info/plagiat).
9. V. V. Radaev On academic ethics and the fighters against "anti-Plagiarism" // Otechestvennye Zapiski. – 2013. – №4 (55). URL: <http://www.strana-oz.ru/2013/4/ob-akademicheskoy-etike-i-borcah-santiplagiatom>.

10. The concept of the program of study / Training to political analysis // Ahrenko A. S., Political analysis and forecasting. Textbook. – M.: Gardariki, 2006.

11. There is nothing more complex than the problem statement / Rules of writing a research project and application for financing // V. Radaev V. How to organize and present a research project: 75 simple rules. – M.: GU-VSHE – Infra-M, 2001.

12. Problem, object and subject of research / Chapter II. Program theoretical and applied research with subsequent quantitative data analysis // Strategy of sociological research: description, explanation, understanding of social reality: a training manual / V. A. Yadov. – 6th ed. – M.: OMEGA-L, 2012.

13. From Questions to Problems // Wayne C. Booth, Gregory G. Colomb, Joseph M. Williams. The Craft of Research (2nd ed.). – Chicago & London: The University of Chicago Press, 2003.

14. Work plan: how to develop program of study // J. B. Mannheim, R. K. Rich. Political science. Research methods – M.: Whole world, 1997. URL: [http://grachev62.narod.ru/Mr/Mr\\_04.html](http://grachev62.narod.ru/Mr/Mr_04.html).

15. Problem, subject and aim of the study / Training to political analysis // Akhremenko A. S., Political analysis and forecasting. Textbook. – M.: Gardariki, 2006.

16. How to formulate a problem, goal and objectives of the research / writing Rules research project and application for financing // Radaev V. How to organize and present a research project: 75 simple rules. – M.: GU-VSHE – Infra-M, 2001.

17. Preliminary system analysis of object of study / Chapter II. Program theoretical and applied research with subsequent quantitative data analysis // Strategy of sociological research: description, explanation, understanding of social reality: a training manual / V. A. Yadov. – 6th ed. – M.: OMEGA-L, 2012.

*Internet sources:*

1. Electronic libraries with access for RUDN students:

- RUDN eLibrary System <http://lib.rudn.ru/MegaPro/Web>
- eLibrary "University Library Online" <http://www.biblioclub.ru>
- eLibrary Yurayt <http://www.biblio-online.ru>
- eLibrary "Student Advisor" [www.studentlibrary.ru](http://www.studentlibrary.ru)
- eLibrary «LAN» <http://e.lanbook.com/>
- eLibrary "Trinity Bridge"

2. Databases and search engines:

- electronic fund of legal and normative-technical documentation <http://docs.cntd.ru/>
- Yandex <https://www.yandex.ru/>
- Google <https://www.google.ru/>
- SCOPUS <http://www.elsevierscience.ru/products/scopus/>

*Educational and methodological materials for practice:*

1. Safety rules for the passage of "Professional practice" (initial briefing).

2. The general arrangement and principle of operation of technological production equipment used by students during their internship; flow charts and regulations (if necessary).

3. Guidelines for filling in a diary by students and preparing a practice report.

## 8. EVALUATION TOOLKIT AND GRADE SYSTEM FOR ASSESSMENT

Evaluation materials and the rating system for assessing the level of formation of competencies (parts of competencies) based on the results of mastering the course are presented in the Appendix to this Course Syllabus.

### DEVELOPERS:

Associate Professor of the  
Department of Comparative  
Political Science

*position, department*



*signature*

Kazarinova D.B.

*initials, surname*

### HEAD OF THE DEPARTMENT:

Head of the Department of  
Comparative Political Science

*position, department*



*signature*

Mchedlova M.M.

*initials, surname*

### HEAD OF THE PROGRAM:

Professor of the Department of  
Comparative Political Science

*position, department*



*signature*

Pochta Yu.M.

*initials, surname*

**Department of Comparative Political Science**

APPROVED

at a department reunion

« \_\_\_\_\_ » \_\_\_\_\_ 20\_\_\_\_, protocol № \_\_\_\_\_

Head of the Department

M.M. Mchedlova

**ASSESSMENT AND EVALUATION TOOLKIT**

**For Undergraduate Practice**

(course title)

**41.04.04 Political Science**

(code and speciality)

**Political Institutions and Values**

(profile title)

**Master**

Graduate's Degree

The results of the practice are evaluated based on the following criteria:

«*Excellent*»: the student showed responsibility, fully mastered the goals and objectives of the practice, was instructed in safety and fire safety. The student fully completed the individual task, showed the ability to apply universal, general professional and professional competencies. The student demonstrated a very high quality of the prepared report and practice diary done in accordance with the requirements. While defending reports, the student shows a high level of preparation, systematic and deep knowledge of the practical process of carrying out professional and research activities. The student demonstrated the assimilation of previously studied theoretical materials and the ability to creatively apply knowledge of theory to solving professional problems.

«*Good*»: the student showed responsibility, fully mastered the goals and objectives of the practice, was instructed in safety and fire safety. The student completed individual tasks in practice, showed the ability to apply universal, general professional and professional competencies. The student demonstrated a high quality of the prepared report and practice diary, executed in accordance with the requirements. While defending the report, the student shows a good level of preparation, systemic knowledge of the practical process of carrying out professional and research activities. The student demonstrated the assimilation of previously studied theoretical materials.

«*Satisfactory*»: the student learned the goals and objectives of the practice, was instructed in safety and fire safety. The student partially completed the individual assignments for the practice, demonstrated the low quality of the prepared report and practice diary, performed with violations of the requirements. In the process of defending reports, the student shows a low level of preparation, there is no systemic knowledge of the practical process of carrying out professional and research activities. The insufficient acquisition of competencies, skills and abilities was revealed, the student cannot apply the theory in practice.

«*Unsatisfactory*»: the student has not mastered the goals and objectives of the practice, has not been instructed in safety and fire safety. The student did not complete the individual practice assignment, did not prepare a report and practice diary, or completed it with gross violations of the requirements. In the process of defending reports, the student shows a low level of training, there is no systemic knowledge of the practical process of carrying out professional and research activities. In the process of practice, the necessary competencies, skills and abilities are not formed.

Students who have received an “unsatisfactory” grade according to the results of the state exam are not allowed to take the state attestation test - the defence of a master's thesis.

#### Assessment & Grading System.

Traditional Russian marks	100-point (score) scale	Grades	ECTS
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5	95 - 100	5+	A
	86 - 94	5	B
4	69 - 85	4	C
3	61 - 68	3+	D
	51 - 60	3	E
2	31 - 50	2+	FX
	0 - 30	2	F
Passed	51 - 100	Passed	Passed

The practice final rating is 100 points. To obtain an examination grade, the sum of points for disciplinary modules should make from 60 to 75 points for a “satisfactory” rating, 75-85 points for a “good” rating, and 85-100 points for an “excellent” rating.

The maximum rating in the discipline is 100 points, which corresponds to 100% of students mastering all types of work at a high quality level.

## Assessment and Evaluation Toolkit Description

41.04.04 Political Science  
Undergraduate Practice

Controlled competence code	Controlled Module	Controlled Topic	Types of competence control					Points for topic	Point for module
			Interview	Independent work of students	Report	Practice Diary	Report Defence		
UC-1.1, 1.2, 1.3, UC-6.1, 6.2	Module 1. Preparatory stage.	Acquaintance with the goals and objectives of the practice.	+					5	15
		Acquaintance with the requirements and principles of internship.	+					5	
		Safety briefing, fire safety.	+					5	
UC-3.3, GPC-1.1	Module 2. Fulfilment of an individual task in practice.	Acquaintance with the place of internship, the features of the work of the organization. The study of the structure, purpose and tasks set for the organization.	+	+				5	45
UC-6.1, 6.2		Planning work with the head of the practice. Formation of the schedule.	+					5	
GPC-5.1, GPC-10.1, 10.2		Study and analysis of the organization's documentation (Charter, regulations, etc.)		+				5	
UC-3.3, UC-5.3, GPC-1.1		Acquaintance with the experience and methods of work of advanced employees of the organization.	+	+				5	



UC-1.1, 1.2, 1.3, UC-3.3, UC-5.3, GPC-1.1, GPC-5.1, GPC-9.1, 9.2, PC-1.1, 1.2, 1.3		Fulfilment of tasks of the head of practice in the framework of practical training.		+					<b>10</b>	
UC-1.1, 1.2, 1.3, UC-3.3, UC-5.3, GPC-1.1, GPC-5.1, GPC-6.1, 6.2, PC-1.1, 1.2, 1.3		Participation in solving specific problems, design, analytical work.		+					<b>10</b>	
GPC-7.1, 7.2		Discussion of the work done with the supervisor.	+						<b>5</b>	
GPC-5.1, GPC-10.1, 10.2	Preparation of a practice report				+	+			<b>25</b>	<b>25</b>
GPC-7.1, 7.2	Preparation for the defence and defence of the practice report						+		<b>15</b>	<b>15</b>

