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**Federal State Autonomous Educational Institution
of Higher Education**

**PEOPLES' FRIENDSHIP UNIVERSITY OF RUSSIA NAMED AFTER PATRICE
LUMUMBA
RUDN University**

Law Institute

educational division (faculty/institute/academy) as higher education programme developer

Public policy and history of state and law

(educational department as higher education programme developer)

RESEARCH ACTIVITIES SCHEDULE

Political institutions, processes, technologies

course title

Research Speciality

5.5.2. Political institutions, processes, technologies

field of studies / speciality code and title

The course instruction is implemented within the PhD programme of higher education:

Political institutions, processes, technologies

higher education programme profile/specialisation title

**Moscow
2023**

1. RESEARCH ACTIVITIES GOAL

Research activities are aimed to shape the methodology, collect, test, and refine the data, obtain new research findings topic with a view to compiling a dissertation for the PhD degree

2. SCHEDULED RESEARCH ACTIVITIES OUTCOMES

Providing a solution to a scientific problem that is relevant for the development of the respective branch of science, or generating a new evidence-based technical, technological or other solution that is essential for the development of the country.

The preparation of a dissertation for defence includes the implementation of an individual plan of research activities, the dissertation drafting and formatting, and its submission for the final evaluation.

The research activities schedule includes a tentative plan for the research implementation, a plan for drafting the dissertation and publications that set out the essential research findings of the dissertation; the schedule also introduced the stages for mastering the research block of the PhD programme curriculum, the distribution of these stages and the final assessment of PhD students.

The research activities schedule of a particular student is approved in the individual plan of research activities of a postgraduate student, the requirements for which are established by the RUDN respective local regulations.

3. RESEARCH ACTIVITIES WORKLOAD

The research activities total workload is equal 150 credits (5400 academic hours)

4. RESEARCH ACTIVITIES STAGES*

Table 4.1. Research activities stages

Stage and module title	Stage module contents (topics and activities)	Workload, academic hours
1st year		
Module 1. PhD student's research activities to prepare the dissertation for the defence	Considering the conceptual framework of the dissertation and approving its theme at the department where research is performed;	1296
	Selecting and arranging historiographical and experimental/source base for research	
	Delivering a report on the research findings at a scientific conference	
	Participating in contests for the scientific research funding at the expense of the relevant budget, foundations for supporting scientific, technical, innovative activities as well as other funding sources not prohibited by the legislation of the Russian Federation	
Module 2. PhD student's research activities to prepare publications that set out the essential research findings of the dissertation	Drafting and publishing abstracts, articles, monographs about research findings (minimum one publication)	108
Semester assessment of research performance stage		72
BCEFO:		

Stage and module title	Stage module contents (topics and activities)	Workload, academic hours
2nd year		
Module 1. PhD student's research activities to prepare the dissertation for the defence	Drafting the 1 st and 2 nd chapters of the dissertation	1728
	Delivering a report on the research findings at a scientific conference	
	Participating in contests for the scientific research funding at the expense of the relevant budget, foundations for supporting scientific, technical, innovative activities as well as other funding sources not prohibited by the legislation of the Russian Federation	
Module 2. Preparation of publications that present the main scientific results of the dissertation	Preparation and publication of at least 3 publications, which set out the main scientific results of the dissertation, of which: Web databases of Science and Scopus and international databases, determined in accordance with the recommendation of the Higher Attestation Commission under the Ministry of Science and Higher Education of the Russian Federation, as well as in scientific publications indexed in the Russian scient metric database Science Citation Index (RSCI) and/or included in the list of Higher Attestation Commission under the Ministry of Science and Higher Education of the Russian Federation. - at least 1 publication in peer-reviewed scientific journals from the list of RUDN University.	216
Semester assessment of research performance stage		72
BCEFO:		
3rd year		
Module 1. PhD student's research activities to prepare the dissertation for the defence	Drafting the 3 rd chapter of the dissertation	1692
	Formatting the dissertation and its submission for evaluation (PhD dissertation pre-defence)	
	PhD dissertation review procedure	
	Delivering a report on the research findings at a scientific conference	
Module 2. PhD student's research activities to prepare publications that set out the essential research findings of the dissertation	Drafting and publishing 2(two) research publications, that set out the essential research findings of the dissertation, and meet the following criteria: - minimum 1(one) paper in peer-reviewed scientific periodicals recommended by the RUDN University Academic Council.	216
Semester assessment of research performance stage		72

* Research performance stages are considered in detail in the report of the PhD student research supervisor.

5. EQUIPMENT AND TECHNICAL SUPPORT REQUIREMENTS

Figure 5.1. Equipment and technical support requirements

Academic Activity Type	Classroom Equipment	Specialized training/ lab equipment and module learning resources
Computer Lab	Computer lab equipped with a set of specialized furniture; devices: portable multimedia projector, laptop, projection screen, Stable 10 Mbps wireless Internet connection. Software: Microsoft Windows 10 64-bit, MS Office / Office 365, MS Teams, Chrome (latest stable release).	set of specialized furniture; whiteboard; devices: PCs/laptops, portable multimedia projector, projection screen, Internet connection (Wi-fi) TRADOS, SMARTCAT
Self-Study	Classroom for seminars and group work, group and individual consultations, equipped with a set of specialized furniture. Stable 10 Mbps wireless Internet connection.	set of specialized furniture; whiteboard; devices: PCs/laptops, Internet connection (Wi-fi)

6. RESEAR ACTIVITIES LOCATION AND TIMELINE

The research activities can be carried out at the structural divisions of RUDN University (at Moscow-based organisations, as well as at those located outside Moscow).

The research activities performance at an external organisation (outside RUDN University) is legally arranged on the grounds of an appropriate agreement, which specifies the terms, place and conditions for a research activities implementation at the organisation.

The period of the research activities, as a rule, corresponds to the period indicated in the training calendar of the PhD programme. However, this period can be rescheduled upon the agreement with the RUDN Department of Highly Qualified Personnel Training.

7. RESOURCES RECOMMENDED FOR RESEARCH ACTIVITIES

Main readings:

1. Federal'nyj zakon ot 23 avgusta 1996 g. № 127-FZ «O nauke i gosudarstvennoj nauchno-tehnicheskoy politike»

2. Postanovleniya Pravitel'stva RF ot 24 sentyabrya 2013 g. № 842 «O poryadke prisuzhdeniya uchenyh stepenej»

3. Averchenkov, V.I. Osnovy nauchnogo tvorchestva: uchebnoe posobie / V.I. Averchenkov, YU.A. Malahov. - 3-e izd., ster. - Moskva : Izdatel'stvo «Flinta», 2016. - 156 s. - ISBN 978-5-9765-1269-6; To zhe [Elektronnyj resurs]. - URL: <http://biblioclub.ru/index.php?page=book&id=93347>

4. Gorelov, V.P. Aspirantam, soiskatelyam uchenyh stepenej i uchenyh zvanij : uchebnoe posobie / V.P. Gorelov, S.V. Gorelov, V.P. Zachesov. - 2-e izd. - Moskva ; Berlin : Direkt-Media, 2016. - 459 s. : il. - Bibliogr.: s. 123-124. - ISBN 978-5-4475-6147-5 ; To zhe [Elektronnyj resurs]. - URL: <http://biblioclub.ru/index.php?page=book&id=434949>

5. Levkina, A.O. Komp'yuternye tekhnologii v nauchno-issledovatel'skoj deyatel'nosti: uchebnoe posobie dlya studentov i aspirantov social'no-gumanitarnogo profilya / A.O. Levkina. - Moskva ; Berlin : Direkt-Media, 2018. - 119 s. : il. - Bibliogr. v kn. - ISBN 978-5-4475-2826-3 ; To zhe [Elektronnyj resurs]. - URL: <http://biblioclub.ru/index.php?page=book&id=496112>

6. Mokij, M. S. Metodologiya nauchnyh issledovanij : uchebnyk dlya vuzov / M. S. Mokij, A. L. Nikiforov, V. S. Mokij ; pod redakciej M. S. Mokiya. — 2-e izd. — Moskva : Izdatel'stvo YUrajt, 2022. — 254 s. — (Vysshee obrazovanie). — ISBN 978-5-534-13313— Tekst : elektronnyj // Obrazovatel'naya platforma YUrajt [sajt]. — URL: <https://urait.ru/bcode/489026>.

7. Seletkov, S. G. Metodologiya dissertacionnogo issledovaniya : uchebnik dlya vuzov / S. G. Seletkov. — Moskva : Izdatel'stvo YUrajt, 2022. — 281 s. — (Vyshee obrazovanie). — ISBN 978-5-534-13682-1. — Tekst : elektronnyj // Obrazovatel'naya platforma YUrajt [sajt]. — URL: <https://urait.ru/bcode/496644>.

8. GOST 7.0.11-2011 Dissertaciya i avtoreferat dissertacii. Struktura i pravila oformleniya. Rezhim dostupa: <http://protect.gost.ru/document.aspx?control=7&id=179727>.

9. Doctoral Programs (RUDN University). <https://eng.rudn.ru/science/doctoral-programs/>

Internet sources

1. Electronic libraries (EL) of RUDN University and other institutions, to which university students have access on the basis of concluded agreements:

- RUDN Electronic Library System (RUDN ELS) <http://lib.rudn.ru/MegaPro/Web>
- EL University library on-line <http://www.biblioclub.ru>
- EL Yuright <http://www.biblio-online.ru>
- EL Consultant for Student www.studentlibrary.ru
- EL Lan' <http://e.lanbook.com/>

2. Databases and search engines:

- Yandex search engine <https://www.yandex.ru/>
- Google search engine <https://www.google.ru/>
- Scopus abstract database <http://www.elsevierscience.ru/products/scopus/>
- Research library eLibrary.ru. <http://www.elibrary.ru/>
- Dissertations in the Russian State Library (digital). Режим доступа: <https://dvs.rsl.ru/>
- Lexis Nexis. <http://academic.lexisnexis.eu>
- Cambridge Journals.: <https://www.cambridge.org/core>
- JSTOR – коллекции I и VII /Arts & Sciences I and VII Collections.

<http://www.jstor.org/>

- Oxford Journals. <https://academic.oup.com/journals/>
- PROQUEST DISSERTATIONS AND THESES GLOBAL . <http://search.proquest.com/>
- SAGE Journals Online.

<http://arch.neicon.ru/xmlui/handle/123456789/2757634/browse?type=source>

- SPRINGER. <https://rd.springer.com/>

Training toolkit for research activities *:

Didactic guidelines to draft the dissertation and research papers.

* The training toolkit for self- studies to master the course is placed on the course page in the university

8. ASSESSMENT TOOLKIT AND GRADING SYSTEM* FOR STUDENTS' RESEARCH ACTIVITIES EVALUATION

PhD student's mandatory activities:

1st year of study:

- Considering the concept of the dissertation and its theme approval at the department where research is performed
- Selecting and arranging historiographical and experimental/source base for research
- Delivering a report on the research findings at a scientific conference
- Drafting and arranging a publication about research findings

2nd year of study:

- Drafting a part of the dissertation and providing it for the consideration within the department meeting
- Delivering a report on the research findings at a scientific conference

- Publishing minimum 3(three) research publications on the dissertation research findings, including 2 (two) papers in peer-reviewed scientific periodicals/scholarly collections: 1st paper included in the RUDN recommended List, and 2nd paper indexed in the international databases *Web of Science* or/and *Scopus* and/or included in the List of Higher Attestation Commission of the Russian Federation as well as publications in other academic editions approved by the RUDN University Academic Council

3rd year of study:

- Drafting the whole dissertation text and its submission to the research supervisor
- Drafting and publishing 2(two) research publications on the dissertation research findings, including two papers in peer-reviewed scientific periodicals/scholarly collections, included in the RUDN recommended List, or indexed in the international databases *Web of Science* and *Scopus* and/or in the List of Higher Attestation Commission of the Russian Federation, and other academic editions approved by the RUDN University Academic Council.

- Passing the procedure of considering the dissertation at the department meeting.

Based on the results of the identifying research stages, the PhD student submits a detailed written report to the supervisor or delivers an oral report to the department meeting. The report includes information regarding the content of the PhD student's work with reference to the research implementation.

The report should include the data about:

- the degree of the dissertation completion
- the preparation and publication of articles in journals included in the RUDN recommended List, in the list of the Higher Attestation Commission, RSCI, Scopus and Web of Science databases and others equivalent to them and / or approved by the RUDN Academic Council,

- the PhD student's participation in scientific events on the topic of his/her research
- the PhD student's participation in the research work of the department (with participation)
- other.

During the period of semester assessment, the research supervisor provides feedback on the quality, timeliness, and success of the PhD student's research activities stages.

The results of scientific research for each semester of study are identified through the assessment with "excellent", "good", "satisfactory", "unsatisfactory" marks and the ECTS grading system (A, B, C, D, E). The basis for the above is the point-rating system adopted at the University.

DEVELOPERS:

Professor of the Department of
Public Policy and History of
State and Law

position, department



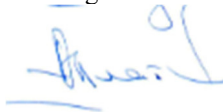
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Olga Nesterchuk

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**HEAD
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