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**Federal State Autonomous Educational Institution of Higher Education  
PEOPLES' FRIENDSHIP UNIVERSITY OF RUSSIA  
NAMED AFTER PATRICE LUMUMBA  
RUDN University**

**Faculty of Philology**

(educational division (faculty/institute/academy) as programme developer)

**Department of Russian and Foreign Literature**

(department realizing the PhD program)

## **INTERNSHIP SYLLABUS**

**Pedagogical Training**

(internship type)

Scientific specialty:

**5.9.2. Literature of the Peoples of the World**

(scientific speciality code and title)

The PhD student's internship is implemented within the PhD programmes:

**Literature of the Peoples of the World**

(PhD program title)

### 1. INTERNSHIP GOALS

The aim of the Internship is to develop professional competencies through direct participation in pedagogical work, as well as the acquisition of professional competencies necessary to work in the professional sphere.

Main objectives: consolidation of knowledge and skills acquired in the process of studying the disciplines of the scientific specialty "Media communications and journalism"; formation of postgraduate students' motivation for pedagogical activity; acquisition of experience of independent pedagogical activity; acquisition of additional information on modern means and technologies of teaching and education in Higher School.

### 2. REQUIREMENTS FOR LEARNING OUTCOMES

The purpose of the " Pedagogical Training " is to develop competencies in scientific-methodological and educational-methodological work: skills in structuring and transforming scientific knowledge into educational materials, systematizing educational and instructional tasks; methods and techniques for designing assignments, exercises, and tests on various topics; oral and written presentation of subject matter; and familiarity with various educational technologies.

The training includes methodological work carried out by the doctoral student under the supervision of their academic advisor, as well as the doctoral student's direct participation in conducting classes in one or more specialized disciplines. The Teaching Practice takes place in the second year of the doctoral program.

### 3. INTERNSHIP WORKLOAD

The overall workload of the internship is 6 credits (216 academic hours).

### 4. INTERNSHIP CONTENTS

Stages of internship	Content of the units (topics)	Workload, acad. hours
Section 1. Introduction	Introductory meeting: giving instructions on the forms, types of work during pedagogical training	2
	Instructions on safety regulations at workplace	2
	Pedagogical practice necessary documentation	2
Section 2. General Activities	Postgraduate student visit classes of the supervisor, as well as classes of other teachers of the department as agreed with the supervisor in order to observe the learning process, get acquainted with the forms and methods of teachers' training sessions (lectures, seminars, practical classes, tests, exams, etc.).	36
	Preparation of didactic and illustrative materials, computer presentations, development and duplication of handouts for students.	30
	Reading specialized and educational-methodological literature and compiling methodological developments for each of the planned lesson topics, including a detailed plan, scenario of each lesson	36
	Teaching classes (lectures, seminars, practical classes on the topics of the postgraduate programme and other types of work) according to the pre-arranged schedule of the postgraduate pedagogical practice	36
	Analysis of each delivered session in discussion with the subject supervisor and other teachers who were present at the session	5

	Supervisor current assessment	10
	Completion of pedagogical practice diary by a postgraduate student with indication of dates and types of work performed during the preparatory stage of practice.	10
	Consultation with department pedagogical staff	11
Section 3. Intermediate certification	Editing the practice report	26
	Submitting and defending the practice report	10
Total academic hours of internship:		216

## **5. INTERNSHIP EQUIPMENT AND TECHNOLOGY SUPPORT REQUIREMENTS**

*The place of internship shall comply with the current sanitary and epidemiological requirements, fire safety regulations and standards of health protection of the students.*

*It requires classrooms that meet the safety requirements for academic work, if necessary, a computer room with workstations that provide Internet connection, as well as classrooms with multimedia equipment.*

## **6. INTERNSHIP LOCATION AND TIMELINE**

Internship can be carried out both in structural subdivisions of RUDN University or in organizations of Moscow (stationary), and at bases located outside of Moscow (exit).

Conducting internship on the basis of an external organization (outside RUDN University) is carried out on the basis of an appropriate agreement, which specifies the terms, place and conditions for performing scientific research in the base organization.

The deadlines for the internship implementation correspond to the period indicated in the calendar academic schedule of the postgraduate program. Internship dates can be adjusted in coordination with the Department of Doctoral Studies of the RUDN University.

## **7. RESOURCES RECOMMENDED FOR INTERNSHIP**

*Main readings:*

1. Modern educational technologies / Ed. N.V. Bordovskaya. - M., 2010. [http://www.gpa.cfuv.ru/courses/pvsh/Doc/seminar\\_z/sz1/Modern%20educational%20technology.pdf](http://www.gpa.cfuv.ru/courses/pvsh/Doc/seminar_z/sz1/Modern%20educational%20technology.pdf)

2. Chuchalin Alexander Ivanovich. Preparation of graduate students for pedagogical activity in higher education [Text] / A.I. Chuchalin // Higher education in Russia. -2017. - No. 8/9. - P. 5-21. <https://cyberleninka.ru/article/n/podgotovka-aspirantov-k-pedagogicheskoy-deyatelnosti-vvyshey-shkole>

3. Popov, A.I. Innovative educational technologies for the creative development of students. Pedagogical practice: textbook / A.I. Popov; Ministry of Education and Science of the Russian Federation, Federal State Budgetary Educational Institution of Higher Professional Education "Tambov State Technical University". - Tambov: Publishing house of FGBOU VPO "TSTU", 2013. - 80 p.: ill. - Bibliography. in book. - ISBN 978-5-8265-1209-8; The same [Electronic resource]. - URL: [http://biblioclub.ru/index.php?page=book&id=277919\(09/17/2018\)](http://biblioclub.ru/index.php?page=book&id=277919(09/17/2018)).

*Additional readings:*

1. Goncharuk, A.Yu. Psychology and pedagogy of higher education: teaching aid / A.Yu. Goncharuk, A.Yu. Goncharuk. - Moscow; Berlin: Direct-Media, 2017. - 201 p. -Bibliography. In book. ISBN 978-5-4475-9158-8 <http://biblioclub.ru/index.php?page=book&id=459415>

2. Kostyuk, N.V. Pedagogy of vocational education: textbook / N.V. Kostyuk; Kemerovo: Kemerovo State Institute of Culture, 2016. - 136 p.: tab. - Bibliography: p. 114-115. - ISBN 978-5-8154-0349-9; the same [Electronic resource]. <http://biblioclub.ru/index.php?page=book&id=472630>

*Internet Resources:*

ELS RUDN University and third party EBS, to which university students have access based signed contracts:

- RUDN Electronic Library System, <http://lib.rudn.ru/MegaPro/Web> ;
- ELS University Library Online, <http://www.biblioclub.ru> ;
- EBS Urayt, <http://www.biblio-online.ru> ;
- ELS Student Consultant, <http://www.studentlibrary.ru> ;
- EBS Lan, <http://e.lanbook.com> ;
- EBS Trinity Bridge <http://www.trmost.ru>

## Databases and search engines:

- Electronic fund of legal and normative-technical documentation, <http://docs.cntd.ru> ;
- Yandex search system [https:// www .yandex.ru](https://www.yandex.ru) ;
- Google search system <https://www.google.com> ;
- Reference database Scopus , <http://www.elsevierscience.ru/products/scopus>

*Educational and methodological materials for students' self-work studying the internship:*

Instructions for labor protection and fire safety during practical training (initial instruction).

Guidelines for students to fill out a diary and prepare a report on internship.

## **8. ASSESSMENT TOOLKIT AND GRADING SYSTEM FOR EVALUATION OF PHD STUDENTS' COMPETENCES LEVEL AS INTERNSHIP RESULTS**

Assessment toolkit and a grading system to evaluate the level of competences (competences in part) formation as the course results are specified on the TUIS platform.

**DEVELOPERS:**

Head of the Department of Russian and Foreign Literature

Kovalenko A.G.

**HEAD OF THE DEPARTMENT**

Head of the Department of Russian and Foreign Literature

Kovalenko A.G.