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**Federal State Autonomous Educational Institution of Higher Education
PEOPLES' FRIENDSHIP UNIVERSITY OF RUSSIA
NAMED AFTER PATRICE LUMUMBA
RUDN University**

Institute of Russian Language

(educational division (faculty/institute/academy) as programme developer)

Russian Language Department No 2

(department realizing the PhD program)

INTERNSHIP SYLLABUS

Pedagogical Training

(internship type)

Scientific specialty:

5.8.7. Methodology and Technology of Vocational Education

(scientific specialty code and title)

The PhD student's internship is implemented within the PhD programmes:

Professional Education: Methodology and Technology

(PhD program title)

1. INTERNSHIP GOALS

The aim of the Internship is to form the readiness for scientific and pedagogical activities in a higher education institution, to develop professional competencies, necessary to work in the sphere of professional education, through direct participation in pedagogical work:

2. REQUIREMENTS FOR LEARNING OUTCOMES

The result of the practice is the knowledge, skills and experience of professional activity in the development of specialized training courses, including based on the results of theoretical and empirical research; preparation of teaching materials, teaching aids and textbooks; teaching disciplines of the relevant profile and educational and methodological work.

The internship is aimed at:

- integration into the social environment of an educational institution with the aim of acquiring the socio-personal competencies necessary for work in the field of education.
- consolidation and deepening of acquired theoretical knowledge in the disciplines studied;
- mastery of the methods of teaching and education;
- acquisition of skills in preparing teaching, reference and assessment materials, and their use in conducting classes;
- studying modern technical and informational tools that improve the effectiveness of teaching procedures, and their application in teaching process.

3. INTERNSHIP WORKLOAD

The overall workload of the internship is 6 credits (216 academic hours).

4. INTERNSHIP CONTENTS

Stages of internship	Content of the units (topics)	Workload, acad. hours
Section 1. Preparatory phase	Introductory meeting: safety training, Determination of the topic and form of the classes, setting the date of their conduct. Familiarization with the goals and objectives of the internship, with the educational and methodical documentation.	30
	Preparation of an individual internship plan (practice program) in collaboration of the internship supervisor.	
	Familiarization with the tasks of academic, educational and methodological work, with the administration, the pedagogical team, educational technologies, with educational and methodological documentation, with the curricula.	
Section 2. Educational and methodical phase	The accumulation of pedagogical experience from attending classes with leading teachers and/or a research supervisor to become familiar with the used educational technologies; active and interactive teaching methods; organization of self-work by students in class.	60
	Preparing a presentation on teaching methods.	

Section 3. Main phase	Giving seminars / practical classes under the guidance of a lecturer, conducting ongoing and/or interim assessment activities with students, participation in co-supervision of their course papers.	90
	Preparing educational and methodical materials on the discipline of the curriculum (lecture plan and text, practical (seminar) lesson plan, presentations, assessment materials).	
Section 4. Intermediate certification	Making the practice report.	26
	Submitting and defending the practice report	18
Total academic hours of internship:		216

5. INTERNSHIP EQUIPMENT AND TECHNOLOGY SUPPORT REQUIREMENTS

The place of internship shall comply with the current sanitary and epidemiological requirements, fire safety regulations and standards of health protection of the students.

It requires classrooms that meet the safety requirements for academic work, if necessary, a computer room with workstations that provide Internet connection, as well as classrooms with multimedia equipment.

6. INTERNSHIP LOCATION AND TIMELINE

Internship can be carried out both in structural subdivisions of RUDN University or in organizations of Moscow (stationary), and at bases located outside of Moscow (exit).

Conducting internship on the basis of an external organization (outside RUDN University) is carried out on the basis of an appropriate agreement, which specifies the terms, place and conditions for performing scientific research in the base organization.

The deadlines for the internship implementation correspond to the period indicated in the calendar academic schedule of the postgraduate program. Internship dates can be adjusted in coordination with the Department of Doctoral Studies of the RUDN University.

7. RESOURCES RECOMMENDED FOR INTERNSHIP

Main readings:

1. КонсультантПлюс. Приказ Об утверждении федеральных государственных требований к структуре программ подготовки научных и научно-педагогических кадров в аспирантуре (адъюнктуре), условиям их реализации, срокам освоения этих программ с учётом различных форм обучения, образовательных технологий и особенностей отдельных категорий аспирантов (адъюнктов) [Электронный ресурс]. — URL: https://www.consultant.ru/document/cons_doc_LAW_401141/

2. Российский университет дружбы народов. Сведения об образовательной организации [сайт]. — URL: <https://www.rudn.ru/sveden/>

3. ФГОС [сайт]. — URL: <https://fgos.ru/>

4. Шарипов, Ф. В. Педагогика и психология высшей школы : учебное пособие / Ф. В. Шарипов. — Москва : Логос, 2017. — 446 с. — ISBN 978-5-98704-587-9

5. Попов А. И. Инновационные образовательные технологии творческого развития студентов. Педагогическая практика: учебное пособие / А. И. Попов. — Тамбов : Издательство ФГБОУ ВПО «ТГТУ», 2013. - 80 с.: ил. - ISBN 978-5-8265-1209-8. Режим доступа: <http://biblioclub.ru/index.php?page=book&id=277919>

6. Педагогическая практика : методические указания аспирантам / Кузбасский государственный технический университет имени Т. Ф. Горбачева ; составитель А. В. Пинигина. — Кемерово : КузГТУ, 2012. — 8 с. — URL: <http://library.kuzstu.ru/meto.php?n=2616>.

Additional readings:

1. Kuteneva, I. E. Application of Problem Situations of Communicative Orientation in the Process of Preparing Future Managers for Intercultural Interaction in Content and Language Integrated Learning (CLIL) [electronic resource]/ I. E. Kuteneva // International Research Journal. — 2022. — № 11 (125). — URL: <https://research-journal.org/archive/11-125-2022-november/10.23670/IRJ.2022.125.10>

2. Муратова, Е. И. Организация педагогической практики аспирантов: учебное пособие / Е. И. Муратова, А. И. Попов. - Тамбов: Издательство ФГБОУ ВПО «ТГТУ», 2017. - 81 с. - ISBN 978-5-82651735-2 Режим доступа: <http://biblioclub.ru/index.php?page=book&id=499029>

3. Вербицкий А.А. Тестирование в образовании: проблемы и перспективы / А.А. Вербицкий, Е.Е. Креславская // Педагогика. – 2012. – № 8. – С. 3-13.

4. Звонников, В.И., Челышкова, М.Б. Современные средства оценивания результатов обучения / В.И. Звонников, М.Б. Челышкова. – М., 2008. – 18 с.

5. Челышкова М.Б. Теория и практика конструирования педагогических тестов. М.: Логос, 2002. 432 с.

6. Vygotsky, L. S. «Mind in Society: The Development of Higher Psychological Processes» [electronic resource] /L.S. Vygotsky. - Cambridge : Harvard University Press, 1978. - URL: <https://archive.org/details/mindinsocietydev0000vygo/mode/2up>

Internet Resources:

ELS RUDN University and third party EBS, to which university students have access based signed contracts:

- RUDN Electronic Library System, <http://lib.rudn.ru/MegaPro/Web> ;
- ELS University Library Online, <http://www.biblioclub.ru> ;
- EBS Urayt, <http://www.biblio-online.ru> ;
- ELS Student Consultant, <http://www.studentlibrary.ru> ;
- EBS Lan, <http://e.lanbook.com> ;
- EBS Trinity Bridge <http://www.trmost.ru>

Databases and search engines:

- Electronic fund of legal and normative-technical documentation, <http://docs.cntd.ru> ;
- Yandex search system [https:// www .yandex.ru](https://www.yandex.ru) ;
- Google search system <https://www.google.com> ;
- Reference database Scopus , <http://www.elsevierscience.ru/products/scopus>

Educational and methodological materials for students' self-work studying the internship:

Instructions for labor protection and fire safety during practical training (initial instruction).
Guidelines for students to fill out a diary and prepare a report on internship.

8. ASSESSMENT TOOLKIT AND GRADING SYSTEM FOR EVALUATION OF PHD STUDENTS' COMPETENCES LEVEL AS INTERNSHIP RESULTS

Assessment toolkit and a grading system to evaluate the level of competences (competences in part) formation as the course results are specified on the TUIS platform.

DEVELOPERS:

Head of Russian Language Department No2

PhD, Associate Professor

M.N. Kunovski

HEAD OF THE DEPARTMENT

Director of Institute of Russian Language

N.V. Pomortseva