**Federal State Autonomous Educational Institution of Higher Education
«Peoples' Friendship University of Russia named after Patrice Lumumba»**

FACULTY OF HUMANITIES AND SOCIAL SCIENCES

educational division (faculty/institute/academy) as higher education programme developer

INTERNSHIP SYLLABUS

Professional practice
internship title

industrial practice
internship type

Recommended by the Didactic Council for the Education Field of:

41.04.05 International Relations
field of studies / speciality code and title

The student's internship is implemented within the professional education programme of higher education:

Global Security and Development Cooperation
higher education programme profile/specialisation title

2025

1. INTERNSHIP GOAL(s)

The purpose of " Professional practice" is the development of students' personal qualities, as well as well as the formation of universal, general professional and professional competences in accordance with the requirements of the educational standard in the field 41.04.05 "International Relations", aimed at consolidating and deepening the theoretical training of the student, the acquisition of practical skills and competences, as well as well as the experience of independent professional activity for the training of highly qualified specialists in the field of international relations.

The tasks of " Professional practice" specialization "International Relations" are:

- formation of universal, general professional and professional competences;
- acquisition of practical skills and abilities;
- study of work experience of enterprises and organizations of Russia and foreign countries in the sphere of activity corresponding to the field 41.04.05 "International Relations";
- collection, processing and analysis of materials necessary for writing a thesis.

2. REQUIREMENTS FOR LEARNING OUTCOMES

The internship implementation is aimed at the development of the following competences:

Table 2.1. List of competences that students acquire during the internship

Competence code	Competence descriptor	Competence formation indicators (within this course)
GC-1	Able to critically analyse problem situations on the basis of a systematic approach, develop a strategy of action	GC-1.1 Systematically analyses professional situations and demonstrates critical thinking skills; GC-1.2 Comprehensively analyses the source of information in terms of temporal and spatial conditions of its origin, objectivity and reliability; GC-1.3 Systematically analyses previously established approaches and explanations in science, identifying their strengths, weakness-es, explanatory power and limitations; GC-1.4 On the basis of the systematic approach builds its own strategy of scientific search and logic of scientific argumentation.
GC-2	Able to manage the project at all stages of its life cycle	GC-2.1 Defines the project goal and objectives, project imple-mentation strategy, considering time and resource constraints; GC-2.2 Determines alternative options for solving the assigned tasks, considering possible management risks; GC-2.3 Defines the expected results of solving the set tasks; GC-2.4 Formulates reporting documentation on the results of project development and implementation
GC-3	Able to organize and manage the work of a team, developing a team strategy to achieve the set goal	GC-3.1 Demonstrates the ability to work constructively as a team player in leadership and junior and middle management roles; GC-3.2 Able to responsibly build a strategy of self-development in the interests of the team, organization, department.

Competence code	Competence descriptor	Competence formation indicators (within this course)
GC-4	Able to apply modern communicative technologies, including in foreign language(s), for academic and professional interaction	GC-4.1 Uses various forms and types of oral and written communication in Russian, native and foreign language(s) at a professional level; GC-4.2 Uses adequate linguistic means to achieve professional goals in Russian, native and foreign language(s); GC-4.3 Uses modern communication technologies for profession-al purposes; GC-4.4 Strategizes oral and written communication in Russian, native and foreign language(s) in academic and professional inter-action.
GC-5	Able to analyse and consider the diversity of cultures in the process of intercultural interaction	GC-5.1 Understands the peculiarities of development and socio-cultural differences of different countries and peoples considering their historical past and is able to take these peculiarities into account in the course of intercultural interaction; GC-5.2 Constructively interacts with representatives of different countries and peoples in solving professional tasks; GC-5.3 Demonstrates a deep understanding of the specifics of Russia's traditions, history and role in the world-historical process and is able to explain these specifics in a professional and reasoned manner in the course of intercultural communication.
GC-6	Able to determine and realize priorities of own activity and ways of its improvement on the basis of self-assessment	GC-6.1 Possesses the skills of effective time planning in order to realize his/her own educational and professional projects; GC-6.2 Adequately assesses his/her own physical abilities, possesses basic health-saving skills; GC-6.3 Demonstrates mastery of self-development techniques and methods.
GPC-1	Able to build professional communication in the state language of the Russian Federation and foreign language(s) on the profile of activity in a multicultural environment on the basis of application of various communicative technologies, considering the specifics of business and spiritual culture of Russia and foreign countries.	GPC-1.1 Build communication with partners based on the goals and situation of communication, identifying and responding appropriately to cultural, linguistic and other characteristics affecting professional communication and dialogue; GPC-1.2 Use communicative meditative technologies considering the specifics of business and spiritual culture of Russia and foreign countries; GPC-1.3 Organise, conduct and evaluate the effectiveness of international negotiations and conciliation procedures; GPC-1.4 Systematically formulate own position on international relations using scientific terminology, both in writing and orally.
GPC-2	Able to search for and apply promising information and communication technologies and software tools for complex setting and solving	GPC -2.1 Apply modern technologies of searching, processing and analysing information to interpret and forecast the development of international political processes; GPC -2.2 Use specialised databases and software tools

Competence code	Competence descriptor	Competence formation indicators (within this course)
	problems of professional activity.	to promptly search for information required to solve professional tasks; OPK-2.3 Adequately assess the information received to identify information gaps and identify attempts of propaganda and manipulative influence, considering the requirements of information security; GPC -2.4 Conduct quantification of qualitative data and meaningful interpretation of quantitative data.
GPC-3	Able to assess, model and forecast global, macro-regional, national-state, regional and local political-cultural, socio-economic and socio-political processes based on the application of methods of theoretical and empirical research and applied analysis.	GPC -3.1 Use theoretical empirical methods to assess international political processes at various levels, master the positivist and hermeneutic methodology of comprehending political reality; GPC -3.2 Forecast the development (including on the basis of scenarios) of the situation within the framework of solving the main international problems affecting, first of all, the interests of the Russian Federation.
GPC-4	Able to conduct scientific research in the field of activity, including in interdisciplinary areas, independently formulate scientific hypotheses and innovative ideas, verify their validity.	GPC-4.1 Conduct scientific research in interdisciplinary areas, including setting goals and objectives, positioning the selected problem in the available literature on the topic, selecting research methods, determining the scientific novelty of the researched problems, confirming the validity of scientific hypotheses, formulating their own conclusions and recommendations. GPC-4.2 Analyse international and political-economic problems and processes while respecting the principle of scientific objectivity.
GPC-5	Able to build a strategy to promote publications on the profile of activity in the mass media on the basis of basic principles of media management.	GPC-5.1 Independently prepare professionally-oriented texts of different genre and style (article, analytical note, information-analytical note, review, programme document, abstract, theses of the report, press release, etc.); GPC-5.2 Evaluate the target audience and editorial policies of print, audio-visual and internet media; GPC-5.3 Form and promote the required image of political phenomena and processes through a series of publications of various genres in different types of media; GPC-5.4 Evaluate the perception of the image of political phenomena and processes formed in the media.
GPC-6	Able to develop and implement organisational and managerial decisions on the profile of activity.	GPC-6.1 Organise and participate in the implementation of development programmes and strategies, including political, social, cultural, humanitarian; GPC-6.2 Independently formulate technical and service tasks, defining objectives, identifying and using information necessary for management decision-making, assessing the need for resources, identifying problems, finding alternatives, choosing optimal

Competence code	Competence descriptor	Competence formation indicators (within this course)
		solutions under given conditions and considering risks, evaluating the results and consequences of management decisions; GPC-6.3 Perform the functions of middle executive and junior management staff of the institutions of the system of the Ministry of Foreign Affairs of the Russian Federation, other state institutions, federal and regional public authorities using foreign languages.
GPC-7	Able to independently build strategies for presenting the results of his/her professional activity, including in a public format, based on the selection of appropriate information and communication technologies and channels of information dissemination.	GPC-7.1 Build strategies for presenting the results of professional activities, considering their specificity and the characteristics of the target audience; GPC-7.2 Construct persuasive arguments to achieve the objectives of presenting professional performance; GPC-7.3 Select optimal information and communication technologies and channels of information dissemination. Build a feedback system with target audiences to improve the effectiveness of communication.
GPC-8	Able to develop proposals and recommendations for applied research and consulting.	GPC-8.1 Independently prepare a qualified opinion on international relations issues in the interests of and at the request of the relevant department of the relevant ministry, other state bodies, international and non-governmental organisations, information and analytical centres, mass media, other institutions and organisations; GPC-8.2 Prepare recommendations on a wide range of current international issues for government, public and commercial organisations, as well as for a wide audience of non-specialists; GPC-8.3 To conduct expert examination of projects and programmes in the sphere of international relations implemented by state and municipal authorities, non-governmental and public organisations and commercial structures.
GPC-9	Able to participate in the implementation of basic professional and additional educational programmes.	GPC-9.1 Organise independent work of students on programmes of vocational training, basic vocational education and additional education; GPC-9.2 To carry out control and assessment of mastering by students of training courses, disciplines (modules) of professional training programmes, basic professional education and additional education; GPC-9.3 To carry out assignments on the organisation of research, project and other activities of students on programmes of vocational training, basic vocational education and additional education; GPC-9.4 Participate in the development and updating (under the guidance of a specialist of a higher level of qualification) of working programmes of training courses, educational-methodical complexes and training manuals on the profile of research work;

Competence code	Competence descriptor	Competence formation indicators (within this course)
		GPC-9.5 Organise various forms of extracurricular activities as tutors (Model UN, Model EU).
PC-1	Able to independently develop and design analytical materials.	PC-1.1 Evaluate international political processes, drawing informed conclusions; PC-1.2 Develop forecasts on the development of global and regional trends for the long term; PC-1.3 Develop corporate development strategies in areas of professional competence using international political analysis skills; PC-1.4 Conduct and coordinate analytical work in the field of international contacts with the development of expert opinions and practical recommendations.

3. INTERNSHIP IN HIGHER EDUCATION PROGRAMME STRUCTURE

The internship refers to the core component of (B2) block of the higher educational programme curriculum.

Within the higher education programme students also master other disciplines (modules) and / or internships that contribute to the achievement of the expected learning outcomes as results of the internship.

Table 3.1. The list of the higher education programme components that contribute to the achievement of the expected learning outcomes as the internship results.

Competence code	Competence descriptor	Previous courses/modules, internships*	Subsequent courses/modules, internships*
GC-1	Able to critically analyse problem situations on the basis of a systematic approach, develop a strategy of action	o Megatrends and Global Affairs o Regional Subsystems of International Relation in the XXI-st century o Contemporary Foreign Policy of Russia and International Conflicts o IR and Development Theories o Global Security o International Political Economy o Security and Development Challenges in the CIS** o The Political Economy of International Conflict** o Security and Development Challenges in Asian-Pacific Region** o Security and	o Research Work o Master's Thesis Preparation

Competence code	Competence descriptor	Previous courses/modules, internships*	Subsequent courses/modules, internships*
		Development Challenges in Latin America** o International Conflict of New Generation and its Settlement** o South-South Cooperation** o Development and the Environment** o Academic Writing in International Relations** o Scientific and Research Work in the Semester	
GC-2	Able to manage the project at all stages of its life cycle	o IR and Development Theories o Migration, Development and Global Security o Security and Development Challenges in Africa** o Academic Writing in International Relations** o Scientific and Research Work in the Semester	o Research Work o Master's Thesis Preparation
GC-3	Able to organize and manage the work of a team, developing a team strategy to achieve the set goal	o Quantitative Analysis of Situational Models in World Policy o Development Cooperation o Professional Ethics in International Relations o Security and Development Challenges in Africa** o Scientific and Research Work in the Semester	o Research Work o Master's Thesis Preparation
GC-4	Able to apply modern communicative technologies, including in foreign language(s), for academic and professional interaction	o Foreign Language in Professional Practice o Russian Language in Professional Practice o Great and Emerging Powers in Global Politics o Theory and Practice of Diplomacy o International Organizations and Peace Process o Security and Development Challenges in Russia**	o Research Work o Master's Thesis Preparation

Competence code	Competence descriptor	Previous courses/modules, internships*	Subsequent courses/modules, internships*
		o Scientific and Research Work in the Semester	
GC-5	Able to analyse and consider the diversity of cultures in the process of intercultural interaction	o World Politics o Migration, Development and Global Security o Human Rights and the International Security** o Scientific and Research Work in the Semester	o Research Work o Master's Thesis Preparation
GC-6	Able to determine and realize priorities of own activity and ways of its improvement on the basis of self-assessment	o Foreign Policy Process and Decision-Making in Russia o International Terrorism o Energy Security o International Political Economy o Non-State Participants of International Relations and World Politics o Security and Development Challenges in the Middle East** o Scientific and Research Work in the Semester	o Research Work o Master's Thesis Preparation
GPC-1	Able to build professional communication in the state language of the Russian Federation and foreign language(s) on the profile of activity in a multicultural environment on the basis of application of various communicative technologies, considering the specifics of business and spiritual culture of Russia and foreign countries.	o Regional Subsystems of International Relation in the XXI-st century o Contemporary Foreign Policy of Russia and International Conflicts o Foreign Language in Professional Practice o Russian Language in Professional Practice o Great and Emerging Powers in Global Politics o Global Security o Professional Ethics in International Relations o Energy Security o International Political Economy o International Organizations and Peace Process o Migration, Development and Global Security o Scientific and Research Work in the Semester	o Research Work o Master's Thesis Preparation

Compete nce code	Competence descriptor	Previous courses/modules, internships*	Subsequent courses/modules, internships*
GPC-2	Able to search for and apply promising information and communication technologies and software tools for complex setting and solving problems of professional activity.	o Megatrends and Global Affairs o Quantitative Analysis of Situational Models in World Policy o Regional Subsystems of International Relation in the XXI-st century o Foreign Policy Process and Decision-Making in Russia o World Politics o International Terrorism o Scientific and Research Work in the Semester	o Research Work o Master's Thesis Preparation
GPC-3	Able to assess, model and forecast global, macro-regional, national-state, regional and local political-cultural, socio-economic and socio-political processes based on the application of methods of theoretical and empirical research and applied analysis.	o International Political Economy o Non-State Participants of International Relations and World Politics o Scientific and Research Work in the Semester	o Research Work o Master's Thesis Preparation
GPC-4	Able to conduct scientific research in the field of activity, including in interdisciplinary areas, independently formulate scientific hypotheses and innovative ideas, verify their validity.	o Great and Emerging Powers in Global Politics o Global Security o Scientific and Research Work in the Semester	o Research Work o Master's Thesis Preparation
GPC-5	Able to build a strategy to promote publications on the profile of activity in the mass media on the basis of basic principles of media management.	o Development Cooperation o Theory and Practice of Diplomacy o Scientific and Research Work in the Semester	o Research Work o Master's Thesis Preparation
GPC-6	Able to develop and implement organisational and managerial decisions on the profile of activity.	o Contemporary Foreign Policy of Russia and International Conflicts o Global Security o Scientific and Research Work in the Semester	o Research Work o Master's Thesis Preparation

Competence code	Competence descriptor	Previous courses/modules, internships*	Subsequent courses/modules, internships*
GPC-7	Able to independently build strategies for presenting the results of his/her professional activity, including in a public format, based on the selection of appropriate information and communication technologies and channels of information dissemination.	○ Foreign Language in Professional Practice ○ Russian Language in Professional Practice ○ IR and Development Theories ○ Scientific and Research Work in the Semester	○ Research Work ○ Master's Thesis Preparation
GPC-8	Able to develop proposals and recommendations for applied research and consulting.	○ Foreign Language in Professional Practice ○ Russian Language in Professional Practice ○ Scientific and Research Work in the Semester	○ Research Work ○ Master's Thesis Preparation
GPC-9	Able to participate in the implementation of basic professional and additional educational programmes.	○ Megatrends and Global Affairs ○ Regional Subsystems of International Relation in the XXI-st century ○ Contemporary Foreign Policy of Russia and International Conflicts ○ Foreign Policy Process and Decision-Making in Russia ○ World Politics ○ International Organizations and Peace Process ○ Scientific and Research Work in the Semester	○ Research Work ○ Master's Thesis Preparation
PC-1	Able to independently develop and design analytical materials.	○ Megatrends and Global Affairs ○ Quantitative Analysis of Situational Models in World Policy ○ Regional Subsystems of International Relation in the XXI-st century ○ Contemporary Foreign Policy of Russia and International Conflicts ○ Foreign Language in Professional Practice ○ Russian Language in	○ Research Work ○ Master's Thesis Preparation

Compete nce code	Competence descriptor	Previous courses/modules, internships*	Subsequent courses/modules, internships*
		Professional Practice ○ IR and Development Theories ○ Great and Emerging Powers in Global Politics ○ Foreign Policy Process and Decision-Making in Russia ○ Development Cooperation ○ World Politics ○ Global Security ○ Professional Ethics in International Relations ○ Theory and Practice of Diplomacy ○ International Terrorism ○ Energy Security ○ International Political Economy ○ International Organizations and Peace Process ○ Migration, Development and Global Security ○ Non-State Participants of International Relations and World Politics ○ Security and Development Challenges in the CIS** ○ Security and Development Challenges in Russia** ○ The Political Economy of International Conflict** ○ Security and Development Challenges in Asian-Pacific Region** ○ Security and Development Challenges in the Middle East** ○ Security and Development Challenges in Latin America** ○ Security and Development Challenges in Africa** ○ Human Rights and the International Security**	

Compete nce code	Competence descriptor	Previous courses/modules, internships*	Subsequent courses/modules, internships*
		o International Conflict of New Generation and its Settlement** o South-South Cooperation** o Development and the Environment** o Academic Writing in International Relations** o Scientific and Research Work in the Semester	

* - to be filled in according with the competence matrix of the higher education programme.
** - elective disciplines/practices.

4. INTERNSHIP WORKLOAD
The total workload of the internship is 9 credits (324 academic hours).

5. INTERNSHIP CONTENTS
Table 5.1. Internship contents*

Modules	Contents (topics, types of practical activities)	Workload, academic hours
Module 1. Preparatory phase	Passing the induction briefing on familiarization with the requirements of occupational health and safety, fire safety, internal regulations of the enterprise.	4
	Familiarization with the goals and objectives of the internship	2
	Solving organizational issues.	3
Module 2. Research phase	Study of the enterprise: - study of the organizational structure; - study of organizational and legal characteristics of the organisation and types of activities (normative documentation regulating the activities of the organization, internal documentation (plans, reports, statistical reports); - study of the organization of production and labor.	20
	Execution of individual assignment.	144
	Execution of current tasks set by the head of practice from the organization	120
	Processing and analyzing the received information.	9
Module 3. Analytical phase	Systematizing and structuring the material collected.	
Module 4. Final stage	Formulation of conclusions and conclusion.	2
	Drawing up report documents on the internship.	9
	Drawing up a report on the internship.	9
Writing an internship report		18
Preparing for defence and defending the internship report		9
	TOTAL:	324

* The contents of internship through modules and types of practical activities shall be <u>FULLY</u> reflected in the student's internship report.

6. INTERNSHIP EQUIPMENT AND TECHNOLOGY SUPPORT REQUIREMENTS

1. Technological equipment of an enterprise (organization, institution).

2. Computer equipment of computer classrooms of the Faculty of Humanities and Social Sciences.

7. INTERNSHIP LOCATION AND TIMELINE

The internship can be carried out at the structural divisions of RUDN University (at Moscow-based organisations, as well as those located outside Moscow.

The internship at an external organisation (outside RUDN University) is legally arranged on the grounds of an appropriate agreement, which specifies the terms, place and conditions for an internship implementation at the organisation.

The period of the internship, as a rule, corresponds to the period indicated in the training calendar of the higher education programme. However, the period of the internship can be rescheduled upon the agreement with the Department of Educational Policy and the Department for the Organization of Internship and Employment of RUDN students.

8. RESOURCES RECOMMENDED FOR INTERNSHIP

Main readings:

1. Theory and practice of career building: Educational and methodical complex / E.B. Dmitrieva [et al. Dmitrieva [et al]. - Electronic text data. - Moscow: PFUR Publishing House, 2019. - 264 p.

2. Study-methodical manual for PFUR students' practice supervisors / Ignatyev O.V., Zorin A.V., Karnilovich S.P., Shirshova L.V. Moscow: RUDN. V., Karnilovich S.P., Shirshova L.V. Moscow: PFUR, 2012. 217 p.

Additional readings:

1. Build your career. Tips on employment and career development for PFUR graduates [Electronic resource]: Educational and methodical manual for PFUR students / S.P. Karnilovich [et al.]. - Electronic text data. - Moscow: PFUR Publishing House, 2016. - 107 p.

2. Regulations on the order of practical training of students of educational institutions of higher professional education (Annex to the order of the Ministry of Education of Russia from 25.03.03 N1154).

3. Collection of normative documents on the organization of PFUR students' internships [Text]: educational and methodological manual for managers of educational and industrial internships / [E. B. Dmitrieva et al.] ; edited by A. P. Efremov; Ministry of Education and Science of the Russian Federation, Federal State Budgetary Educational Institution of Higher Professional Education Peoples' Friendship University of Russia, Department of Internships and Vocational Guidance of the Department of Educational Policy. - Moscow: Peoples' Friendship University of Russia, 2014.

Internet sources

1. Electronic libraries (EL) of RUDN University and other institutions, to which university students have access on the basis of concluded agreements:
- RUDN Electronic Library System (RUDN ELS) http://lib.rudn.ru/MegaPro/Web
- EL "University Library Online" http://www.biblioclub.ru
- EL "Yurayt" http://www.biblio-online.ru
- EL "Student Consultant" www.studentlibrary.ru
- EL "Lan" http://e.lanbook.com/
- EL "Trinity Bridge"

 2.*Databases and search engines:*
- electronic foundation of legal and normative-technical documentation http://docs.cntd.ru/
- Yandex search engine https:// www .yandex.ru/
- Google search engine https://www.google.ru/
- Scopus abstract database http://www.elsevierscience.ru/products/scopus/

The training toolkit and guidelines for a student to do an internship, keep an internship diary and write an internship report*:

1. Safety regulations to do the internship (safety awareness briefing).
2. Machinery and principles of operation of technological production equipment used by students during their internship; process flow charts, regulations, etc. (if necessary).
3. Guidelines for keeping an internship diary and writing an internship report.

*The training toolkit and guidelines for the internship are placed on the internship page in the university telecommunication training and information system under the set procedure.

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