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**Federal State Autonomous Educational Institution of Higher Education  
PEOPLES' FRIENDSHIP UNIVERSITY OF RUSSIA  
NAMED AFTER PATRICE LUMUMBA  
RUDN University**

**Faculty of Economics**

(educational division (faculty/institute/academy) as program developer)

**Department of International Economic Relations**

(department realizing the PhD program)

**INTERNSHIP SYLLABUS**

**Pedagogical internship**

(internship title)

Scientific specialty:

**5.2.5 World economy**

(scientific specialty code and title)

The PhD student's internship is implemented within the PhD programs:

**World economy**

(PhD program title)

## **1. INTERNSHIP GOALS**

The purpose of pedagogical practice is to master the pedagogical skills of conducting certain types of training sessions and developing educational and methodological materials for academic disciplines of the economic profile. Pedagogical practice of postgraduate students is aimed at preparing postgraduate students for teaching, and is carried out in order to develop postgraduate students' skills in developing a training course, independent conduct of training sessions, scientific and methodological work on training courses, gaining experience in organizational and educational work.

## **2. REQUIREMENTS FOR LEARNING OUTCOMES**

The objectives of the implementation of the pedagogical practice of a postgraduate student are: Familiarization of postgraduate students with the principles of organizing the educational process at the university, the features of teaching general scientific and specialized disciplines;

- consolidation of theoretical knowledge, skills and abilities obtained by postgraduate students in the process of studying the disciplines of the basic, variable part and block of elective disciplines;

- Formation of professional pedagogical skills and abilities.

As a result of pedagogical practice, the graduate student should receive the following knowledge, skills and abilities. A PhD student should know:

- the essence of general pedagogical methods and forms of teaching and education in higher school;

- features of modern pedagogical technologies and the mechanism of their implementation at the university;

- types of educational work used in higher educational institutions;

- methodological techniques used in conducting various types of educational work.

A PhD student should be able to:

- to create conditions that contribute to successful pedagogical activity;

- to design pedagogical activities using knowledge of the theory of education and upbringing in higher school;

- carry out educational and methodological work related to the organization of the educational process;

- to use the relationship between research and educational processes in higher education when presenting subject material, including the possibility of attracting their own scientific research as a means of improving the educational process;

- conduct various types of training sessions;

- to organize group work of students in practical classes;

• to organize independent work of students;

- to control and evaluate the effectiveness of students' educational activities.

A PhD student must be proficient in:

- the main methodological methods of organizing various types of educational and independent work of students;

- educational material and technology of teaching the disciplines taught.

## **3. INTERNSHIP WORKLOAD**

The overall workload of the internship is 6 credits (216 academic hours)

## **4. INTERNSHIP CONTENT**

*Table 4.1. Contents of the practice\**

Stages of internship	Content of the units (topics)	Workload, acad. hours
Section 1. Preparatory phase	Attendance of lectures and seminars of scientific supervisor of a postgraduate or teaching staff from the organizational unit to which it is attached postgraduate student, participation in events current, intermediate and final control, preparation of methodical materials, presentations, cases for lectures and/or seminars on disciplines Department. Attendance of WRC defenses of postgraduate students, attached to the supervisor postgraduate student or teaching staff of the department. Preparation of a practice report.	70
Section 2. Main stage	Conducting lectures and seminars on disciplines of the department, development and conducting our own special courses, master classes, under the guidance of the scientific head of the postgraduate student or teaching staff of the department, participation in current events, intermediate and final control, preparation of methodological materials for lectures and/or seminars. Preparation of a practice report	146
Preparation of the internship report		9
Preparation for protection and protection of the practice report		9
<b>ALTOGETHER:</b>		

\* - the content of the practice by sections and types of practical training is FULLY reflected in the student's report on the practice.

## 5. INTERNSHIP EQUIPMENT AND TECHNOLOGY SUPPORT REQUIREMENTS

The place of internship shall comply with the current sanitary and epidemiological requirements, fire safety regulations and standards of health protection of the students.

It requires classrooms that meet the safety requirements for academic work, if necessary, a computer room with workstations that provide Internet connection, as well as classrooms with multimedia equipment.

Audience type	Equipping the classroom	Specialized educational/laboratory equipment, software and materials for mastering the discipline (if necessary)
Lecture Hall	Auditorium 101 for conducting lecture-type classes, equipped with a set of specialized furniture; whiteboard (screen) and technical means of multimedia presentations.	Notebook Asus F6A, Multimedia projector Casio XJ-S400UN, Multimedia projector Casio XJ-V100W,

Audience type	Equipping the classroom	Specialized educational/laboratory equipment, software and materials for mastering the discipline (if necessary)
		Projection screen GEHA 244*244, Screen with electric wire Draper 203*1, Speaker system Defender Mercury 35 Mkl, TV Philip
Seminary	Auditorium 103 for seminar-type classes, group and individual consultations, current control and intermediate certification, equipped with a set of specialized furniture and technical means of multimedia presentations.	Notebook Asus F6A, Multimedia projector Casio XJ-S400UN, Screen motorized Digis Electra MW DSEM - 1105
Computer Lab	Computer class 19 for conducting classes, group and individual consultations, current control and intermediate certification, equipped with personal computers (in the amount of 21 pieces), a whiteboard (screen) and technical means of multimedia presentations.	Monoblock Lenovo Intel I5 10160T/8 GB/256 GB/audio, monitor 24", Multimedia projector Casio XJ-V100W, Screen motorized Digis Electra 200*150 Dsem-4303
For independent work of students	Auditorium 29 for independent work of students (can be used for seminars and consultations), equipped with a set of specialized furniture and computers with access to the EIOS.	Monoblock Lenovo AIO-510-22 ISH Intel I5 2200 MHz/8 GB/1000 GB/DVD/audio, monitor 21", Multimedia projector Casio - 100 W , Screen motorized Digis Electra 200*150 Dsem-4303

## 6. INTERNSHIP LOCATION AND TIMELINE

Internship can be carried out both in structural subdivisions of RUDN University or in organizations of Moscow (stationary), and at bases located outside of Moscow (exit).

Conducting internship on the basis of an external organization (outside RUDN University) is carried out on the basis of an appropriate agreement, which specifies the terms, place and conditions for performing scientific research in the base organization.

The deadlines for the internship implementation correspond to the period indicated in the calendar academic schedule of the postgraduate program. Internship dates can be adjusted in coordination with the Department of Doctoral Studies of the RUDN University.

The main forms of practice can be:

- preparation and conduct of practical classes (seminars, colloquia, laboratory work, etc.) and reading individual lectures under the guidance of the teaching staff;
- development of educational and methodological complexes and / or teaching aids for individual disciplines.

In a number of cases, in agreement with the supervisor, it is allowed (with appropriate documentation and support) to implement the following types of pedagogical practice.

- participation in the implementation of current and intermediate certification of students (conducting colloquiums and tests, participation in taking tests and exams);

- consultations on the taught academic discipline for students;
- organization and assistance in independent work of students;
- development of a set of full texts of lectures on the course with demonstration materials (including presentations).

In the case of the implementation of pedagogical practice in the form of preparation and conduct of classes, the postgraduate student conducts an open lesson in one of the profile disciplines of the department within the framework of the disciplinary direction of postgraduate training.

## 7. RESOURCES RECOMMENDED FOR INTERNSHIP

### *Main readings:*

1. World Economy and International Economic Relations / Ed. by A.S. Bulatov. 3rd ed., - M.: KnoRus, 2019. - 916 p., <http://lib.rudn.ru/ProtectedView/Book/ViewBook/6277>
2. Fedyakina L.N., International Economic Relations. Ch.1. - 2-e ed., pererab. i dop. - M.: Yurayt, 2018. - 181 p.
3. Fedyakina L.N., International Economic Relations. Ch.2. - 2-e ed., pererab. i dop. - M.: Yurayt, 2018. - 374 p., <http://lib.rudn.ru>
4. Gusakov N.P., Belova I.N., Strenina M.A., International monetary and credit relations. - M.: Infra-M, 2017. - 351 p., <http://lib.rudn.ru>
5. Volgina N.A., International trade. - Electronic text data. - M.: KnoRus, 2019. - 274 p., <http://lib.rudn.ru/ProtectedView/Book/ViewBook/7110>

### *Additional readings :*

6. . International financial market / Under the general editorship of M.A. Eskandarov, E.A. Zvonovoy. - M.: Yurayt, 2017. - 453 p., 5 pieces,
7. Ponomareva E.S., Kriventsova L.A., Tomilov P.S., Mirovaya ekonomika i mezhdunarodnye ekonomicheskie otnosheniya / Pod red. L.E. Strovskogo. - M.: YUNITI-DANA, 2016. - 287 p., 25 pieces, <http://lib.rudn.ru/ProtectedView/Book/ViewBook/6038>, [http://lib.rudn.ru/MegaPro/UserEntry?Action=Rudn\\_FindDoc&id=459820&idb=0](http://lib.rudn.ru/MegaPro/UserEntry?Action=Rudn_FindDoc&id=459820&idb=0).

### *Internet Resources:*

1. RUDN University EBS and third-party EBS, to which university students have access on the basis of concluded contracts:
  - Electronic Library System RUDN University – EBS RUDN University <http://lib.rudn.ru/MegaPro/Web>
  - EBS University Library Online <http://www.biblioclub.ru>
  - EBS Jurait <http://www.biblio-online.ru>
  - EBS Student Consultant [www.studentlibrary.ru](http://www.studentlibrary.ru)
  - EBS "Lan" <http://e.lanbook.com/>
  - EBS "Troitsky Bridge"
2. Databases and search engines:

- electronic fund of legal and normative-technical documentation [of the http://docs.cntd.ru/](http://docs.cntd.ru/)
- Yandex search engine [https:// www.yandex.ru/](https://www.yandex.ru/)
- Google <https://www.google.ru/> search engine
- Abstract database SCOPUS [http:// www.elsevierscience.ru/products/scopus/](http://www.elsevierscience.ru/products/scopus/)

*Educational and methodical materials for internship, filling out a diary and issuing a report on practice* \*:

1. Safety rules when passing the "practice" (primary instruction).
2. The general structure and principle of operation of technological production equipment used by students during the internship; technological maps and regulations, etc. (if necessary).
3. Guidelines for students to fill out a diary and draw up a report on practice.

\* - all teaching and methodological materials for internship are posted in accordance with the current procedure on the internship page **in TUIS!**

### **8. ASSESSMENT TOOLKIT AND GRADING SYSTEM FOR EVALUATION OF PHD STUDENTS' COMPETENCES LEVEL AS INTERNSHIP RESULTS**

Assessment toolkit and a grading system to evaluate the level of competences (competences in part) formation as the course results are specified on the TUIS platform

#### **DEVELOPERS:**

**Head of the Department of International  
Economic Relations, Doctor of Economics, Professor**



**Andronova I.V.**

**Head of the Department of International  
Economic Relations, Doctor of Economics, Professor**



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