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**Federal State Autonomous Educational Institution of Higher Education
PEOPLES' FRIENDSHIP UNIVERSITY OF RUSSIA
NAMED AFTER PATRICE LUMUMBA
RUDN University**

Faculty of Humanities and Social Sciences

(educational division (faculty/institute/academy) as programme developer)

Department of the Comparative Politics

(department realizing the PhD program)

INTERNSHIP SYLLABUS

Pedagogical Training

(internship type)

Scientific specialty:

5.5.2 Political institutions, processes, technologies

(scientific speciality code and title)

The PhD student's internship is implemented within the PhD programmes:

**Political Science: Russian and Comparative Studies / Политическая наука: российские
и сравнительные исследования (на англ. языке)**

(PhD program title)

1. INTERNSHIP GOALS

The aim of the Internship is to develop professional competencies through direct participation in pedagogical work, as well as the acquisition of professional competencies necessary to work in the professional sphere.

2. REQUIREMENTS FOR LEARNING OUTCOMES

"Pedagogical Training" is aimed to develop teaching skills of the students.

3. INTERNSHIP WORKLOAD

The overall workload of the internship is 6 credits (216 academic hours).

4. INTERNSHIP CONTENTS

Stages of internship	Content of the units (topics)	Workload, acad. hours
Section 1. Preparation for pedagogical training	Introductory meeting: giving instructions on the forms, types of work during pedagogical training	1
	Briefing.	2
	Obtaining methodological and reporting materials.	1
Section 2. Pedagogical Training	Passive teaching practice. Attendance at classes of groups to which interns are assigned	40
	Active teaching practice. Obtaining recommendations on conducting classes from a supervisor-methodologist, working with methodological and historical literature on compiling class notes, tests, control tasks, etc.; conducting classes, attending classes conducted by trainees, analyzing their own and other people's classes	100
	Work with the multimedia equipment of the University (during the entire practice)	10
	Making presentations for classes, familiarization with the disciplines' working programmes	26
Section 3. Intermediate certification	Editing the practice report	26
	Submitting and defending the practice report	10
Total academic hours of internship:		216

5. INTERNSHIP EQUIPMENT AND TECHNOLOGY SUPPORT REQUIREMENTS

The main type of equipment required for practical training - electronic computers (personal computers, presentation equipment, printers, scanners, etc.).

RUDN has the material and technical base providing carrying out all types of works provided by the program of practice.

The classrooms of the faculty of Humanities and Social Sciences of the RUDN are equipped with multimedia equipment.

The implementation of the internship program provides each graduate student with access to information resources - the RUDN library Fund and Internet network resources.

6. INTERNSHIP LOCATION AND TIMELINE

Internship can be carried out both in structural subdivisions of RUDN University or in organizations of Moscow (stationary), and at bases located outside of Moscow (exit).

Conducting internship on the basis of an external organization (outside RUDN University) is carried out on the basis of an appropriate agreement, which specifies the terms, place and conditions for performing scientific research in the base organization.

The deadlines for the internship implementation correspond to the period indicated in the calendar academic schedule of the postgraduate program. Internship dates can be adjusted in coordination with the Department of Doctoral Studies of the RUDN University.

7. RESOURCES RECOMMENDED FOR INTERNSHIP

Main readings:

1. Pedagogical approaches to teaching in higher education. APRIL 20, 2023. <https://www.cipcourses.com/blog/pedagogical-approaches-to-teaching-in-higher-education/>
2. Reflective Pedagogy: Making Meaning in Experiential Based Online Courses Kathy L. Guthrie, Florida State University Holly McCracken, University of Illinois at Springfield <https://files.eric.ed.gov/fulltext/EJ904075.pdf>
3. What are supplemental resources? Caduceus International Publishing, 2022 <https://www.cipcourses.com/blog/the-value-of-supplemental-resources-in-an-online-classroom/>
4. Striking a Balance Between Online Learning and Digital Well-being: A Guide for Educators. Caduceus International Publishing, MARCH 5, 2024. <https://www.cipcourses.com/blog/striking-a-balance-between-online-learning-and-digital-wellbeing-a-guide-for-educators/>

Additional readings:

5. Julia Santos, Amelia Simoes Figueiredo, Margarida Viera. Innovative pedagogical practices in higher education: An integrative literature review. October 2018. Nurse Education Today 72. DOI: 10.1016/j.nedt.2018.10.003
6. VanWyngaarden, Kristin, Julie A. Pelton, Pamela Martínez Oquendo, and Christopher Moore. 2024. "High-Impact Teaching Practices in Higher Education: Understanding Barriers, Concerns, and Obstacles to Their Adoption" Trends in Higher Education 3, no. 1: 105-121. <https://doi.org/10.3390/higheredu3010006>

Internet Resources:

ELS RUDN University and third party EBS, to which university students have access based signed contracts:

- RUDN Electronic Library System, <http://lib.rudn.ru/MegaPro/Web> ;
 - ELS University Library Online, <http://www.biblioclub.ru> ;
 - EBS Urayt, <http://www.biblio-online.ru> ;
 - ELS Student Consultant, <http://www.studentlibrary.ru> ;
 - EBS Lan, <http://e.lanbook.com> ;
 - EBS Trinity Bridge <http://www.trmost.ru>
- Databases and search engines:
- Electronic fund of legal and normative-technical documentation, <http://docs.cntd.ru> ;
 - Yandex search system [https:// www .yandex.ru](https://www.yandex.ru) ;
 - Google search system <https://www.google.com> ;
 - Reference database Scopus , <http://www.elsevierscience.ru/products/scopus>

Educational and methodological materials for students' self-work studying the internship:
Instructions for labor protection and fire safety during practical training (initial instruction).
Guidelines for students to fill out a diary and prepare a report on internship.

8. ASSESSMENT TOOLKIT AND GRADING SYSTEM FOR EVALUATION OF PHD STUDENTS' COMPETENCES LEVEL AS INTERNSHIP RESULTS

Assessment toolkit and a grading system to evaluate the level of competences (competences in part) formation as the course results are specified on the TUIS platform.

DEVELOPERS:

Assistant Professor
Department of
Comparative Politics



Kazarinova D.B.

HEAD OF THE DEPARTMENT

Professor
Department of Comparative
Politics



Мchedlova M.M.